

APPENDIX H - Sport Aberdeen

Area of Assurance	Purpose	Hub Assessment	Risk Rating
Governance	Assurance on the on-going training and development of Board members including any changes to Board stucture, rationale for any structure changes, training plans for Board members-	The Hub noted that there had been some changes to the Board's membership, including the recruitment of six new members to the Board, and that their registration process was underway. Assurance will be sought in the next cycle of meetings that these changes have embedded and the necessary training of Board members has been completed.	Medium
	Assurance of on-going review of all governance documentation and policies. The assurance will be provided through a short written summary of planned and completed activities in this area and should include reference to information governance, health and safety governance, public liability and employer's liability insurance and cyber governance.	The Hub was advised by Sport Aberdeen that there had been no change to their constitution, nor to their contacts for cyber security. Sport Aberdeen outlined some updates to technical controls used to deliver cyber security and best practice which meet industry best practice. In respect of ICT disaster recovery planning, a workshop is planned in November to finalise new proposed processes. This will be followed up in the next cycle to seek assurance as to their adequacy and successful completion of exercises.	Low
Risk Management	Assurance that risks are being regularly reviewed in accordance with the organisation's agreed risk management policy, are kept under regular review with control actions monitored to completion, and are linked to the achievement of outcomes for the ALEO and the Council. This assurance will be provided through provision of risk registers and relevant supporting minutes/documentation.	Sport Aberdeen provided a copy of their Strategic Risk Register. This provided a high level overview of the risks facing the organisation. Some additions to the register have been made since this was last reviewed by the Hub which provides some assurance that the risk management arrangements required are in place. This will receive its formal review by the Corporate Governance Committee in November 2025. The Hub will seek assurance in the next cycle of meetings that this review took place.	Low

	<p>Assurance that emergency plans/major incident plans and processes and appropriate business continuity arrangements are in place.</p> <p>Assurance that testing and exercising arrangements or schedules are in place which recognise the evolving risk environment for the Place; in particular that provision is made within plans and exercising to ensure resilience around critical service delivery; that each organisation has an awareness of the Council's responsibilities as a Cat 1 responder under the Civil Contingencies Act 2004 and has agreed mechanisms in place to support these; and that each organisation is fully conversant with the implications for their operations of the CONTEST Strategy (UK Govt strategy for counter-terrorism), in particular in respect of the Prevent and Protect duties.</p>	<p>Sport Aberdeen advised the Hub in relation to further work done to update Emergency Action Plans. The Hub requires confirmation that Counter Terror Security Assessments have been completed and an action plan of any recommendations is in place. This assurance is required in order for the Hub to lower the risk rating. This will be followed up before the end of the calendar year.</p>	Medium
Finance	<p>Assurance that accounts are being managed within budget, that the level of financial risk to the Council is low and that there is compliance with the Following the Public Pound Code of Practice.</p>	<p>The Hub has received the agendas and minutes of SA Board Meetings and confirmed that Budget Monitoring and other finance related matters continue to be reported upon and discussed by the board.</p>	Low
	<p>Assurance that ALEOs undertake medium-term financial planning or have incorporated medium term planning into a Business Plan to provide assurance that ALEOs are prepared for core funding pressures. Again this ensures compliance with the Following the Public Pound Code of Practice.</p>	<p>The Hub noted that 2025-26 Business Plan was presented to the Board and accepted. The setting of a one-year Business Plan rather than 3-year rolling plan was agreed with ACC. 2025-26 Business Plan took into account reduced ACC funding for 2025-26 and forecast balanced budget for 2025-26.</p>	Medium
	<p>Assurance that accounts are being managed within budget, are in line with statutory requirements and Following the Public Pound Code of Practice, and that the level of financial risk to the Council is low.</p>	<p>The Hub confirmed that audited copies of the 2024-25 annual accounts have been submitted to Companies House. The auditors' report identified no matters of concern and concluded that the organisation's use of the going concern basis of accounting was appropriate.</p>	Very Low